

Welcome to Apex Learning! This guide will help you get started with Apex Learning Courses.

## Getting Started Checklist

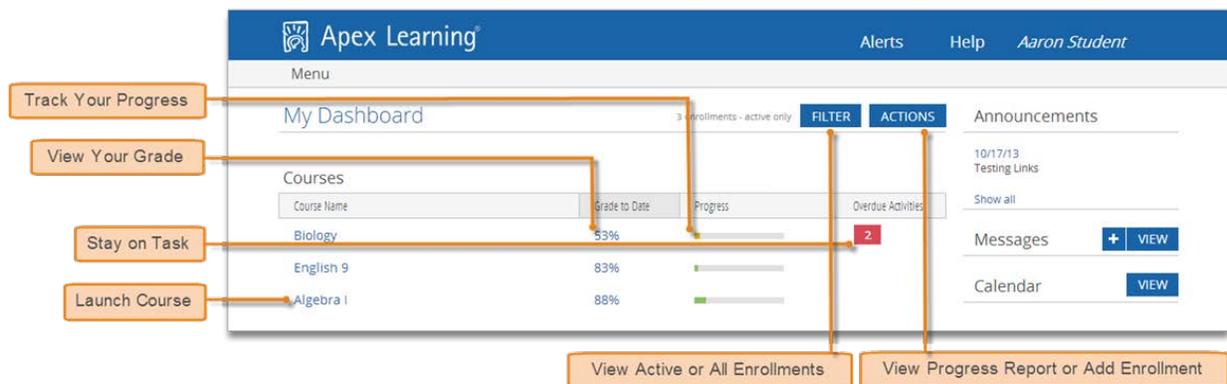
- Get access to the resources you will need to succeed in class:
  - Computer with internet access.
  - A space to complete work.
  - Course materials (printer, paper, ear buds, binder, calculator, textbook, and novels).
  - Phone numbers and email addresses for teachers, counselors, and administrators.
  - Course start and end dates.
- Sign in and reset your password.
- Set up security questions and confirm your email address.
- Launch the course window by selecting the course title from the My Dashboard screen.
- Visit Help > Student Getting Started: > Courses and review the resources and videos.

## My Dashboard

Your school will provide your username, password, and the correct URL – most students sign in at [www.apexvs.com](http://www.apexvs.com). For security reasons, Apex Learning does not distribute sign in information.

After signing in, you are taken to My Dashboard where you can:

- Access your enrollments,
- View progress information
- See important announcements posted by your teacher and by Apex Learning
- Send Messages and submit paper-based activities to your teachers
- View the Calendar of activity due dates



The screenshot shows the Apex Learning My Dashboard interface. The dashboard includes a header with the Apex Learning logo, user name (Aaron Student), and navigation links (Alerts, Help). Below the header is a menu bar and a main content area. The main content area is divided into several sections: Courses, Announcements, Messages, and Calendar. The Courses section displays a table with columns for Course Name, Grade to Date, Progress, and Overdue Activities. The Announcements section shows a date (10/17/13) and a link for Testing Links. The Messages section has a + button and a VIEW button. The Calendar section has a VIEW button. Callouts point to various features: 'Track Your Progress' points to the Progress column in the Courses table; 'View Your Grade' points to the Grade to Date column; 'Stay on Task' points to the Overdue Activities column; 'Launch Course' points to the Course Name column; 'View Active or All Enrollments' points to the FILTER button; and 'View Progress Report or Add Enrollment' points to the ACTIONS button.

Course Name	Grade to Date	Progress	Overdue Activities
Biology	53%	<div style="width: 53%;"></div>	2
English 9	83%	<div style="width: 83%;"></div>	
Algebra I	88%	<div style="width: 88%;"></div>	

## The Course Window

The majority of your time will be spent working in the course window. Scroll to the end of the outline to find useful materials in **Appendix A: Student Resources**.

The screenshot displays the Apex Learning interface for 'Biology Sem 1'. The course title is at the top. Below it, the breadcrumb trail reads 'UNIT 2 > LESSON 1 > ACTIVITY 1: Common Elements in Living Things'. A search bar is located in the top right corner. On the left, a navigation pane lists the course outline, with the current activity highlighted. On the right, the main content area shows the title 'Common Elements in Living Things' and the text 'Matter is the material the world is made of.' Below this, there is a paragraph about matter and an animation player titled 'MATTER AND CHEMICAL REACTIONS' featuring a diagram of a human head and brain. At the bottom, there are navigation controls and a page indicator showing 'Page 1 of 13'.

Search Course Content

Course Outline Navigation

Activity Resources

Course Content

Activity Page Navigation

## Getting Support

For questions about your coursework and grades, please speak with your instructor.

24/7 Online support is available by signing in to the LMS and selecting Help.

Alternatively, [contact the Apex Learning Support Team](#), by phone or email

*Thank you for taking the time to become familiar with Apex Learning. We look forward to helping you meet and exceed your academic goals!*